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25 JUN 1980

MEMORANDUM FOR: Chief, Policy and Plans Group

FROM: [REDACTED]
Deputy Director of Security (PTOS)

SUBJECT: Entries for the DDA Log
19 - 25 June 1980 (U)

1. On 19 June, the Chief, Information Systems Security Group, addressed an Office of Logistics procurement seminar held [REDACTED]. His topic was information systems security and its relationship to ADP purchases and data processing operations at contractor sites. (U/AIUO)

2. Two representatives of the Information Systems Security Group and a representative of the Communications Security Division met with [REDACTED] representatives on 23 June to discuss computer security requirements at the company's facility. (U/AIUO)

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3. The Industrial Hygienist assigned to the Safety Group is conducting a 4-day course on ionizing radiation for instructor personnel at a [REDACTED] of the Office of Technical Service. (U)

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4. On 19 June, a representative of the Safety Group responded with the Security Duty Officer to a very serious water leak after normal work hours in the attic of Central Building. The water affected areas of each of the floors but inspections of all areas revealed only minor damage to Office of Technical Service supplies and equipment. The damage primarily involved ceiling and floor tiles. (U)

5. On 18 June, a representative of the Safety Group met with the Agency's Handicapped Program Advisory Committee (HPAC) to discuss alternative methods of evacuating handicapped personnel from Agency buildings. (U)

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6. On 23 June, the Safety Assistant completed an updated roster of component Safety Officers in the Headquarters area. This required contacting 66 offices. On 24 June, at the [] the Safety Assistant briefed component Safety Officers of the [] [] DDO, and the Office of Technical Service, DDS&T, on the Safety and Health Laws, the Executive Order 11807, HR [], Executive Order 12196, and their duties and responsibilities under these documents. (U)

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7. On 23 June, reports of physical security surveys of the Federal Reserve Bank in New York City and the Bureau of Mines in Washington, D.C., were completed. Both of these non-NFIB agencies have been approved for the storage of Agency classified material. (U)

8. Two representatives of the Office departed on 23 June to conduct physical security surveys of the [] and Office of Personnel Policy, Planning, and Management offices in [] (U)

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9. On 25 June, representatives of the Office briefed staff members of the House Armed Services Committee and the House Select Committee on Narcotic Abuse and Control regarding physical security procedures applicable to safeguarding Agency classified material. (U)

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11. During the reporting period, industrial security audits were completed at the following contractor facilities: []

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[REDACTED]

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13. Technical Security Division teams are conducting audio countermeasures inspections and security equipment maintenance in [REDACTED]

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[REDACTED]

(C)

[REDACTED]

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